



# Wraparound Care Parent Pack



Shinewater Breakfast and After School clubs are bookable through ParentPay.

***Before using Wraparound care you must complete and return the registration paperwork in this pack.***

- You must book and cancel your sessions online. bookings will not be taken by phone or email, other than in an emergency.
- You can book and cancel up to midnight the day before the club session. After this point the registers will be generated so no changes can be made.
- Sessions must be paid for at the time of booking.
- If you use childcare vouchers, please be aware that our Finance Department needs up to 2 weeks to process these so please make sure you send them to us in plenty of time and let us know which club they are for so we can allocate them correctly.
- If you need proof of your childcare costs for benefit purposes please let us know and we will be able to provide you with this information.
- Children must be collected by the end of the session you have booked. A £10 late fee will be charged for any late collection. Repeated late collections may result in a ban from the provision.
- Children are provided with a range of healthy snacks and therefore we do not allow them to bring in their own snacks, if they need to eat a packed lunch due to the timing of the session booked please ensure you have made us aware of this before the session so we can arrange a space for them to eat this in.

Sessions are as follows:

### **Breakfast Club:**

Breakfast Club (7.50am) includes breakfast £3.00

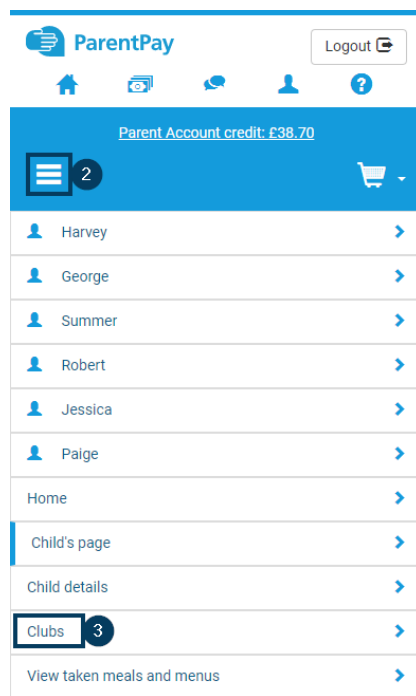
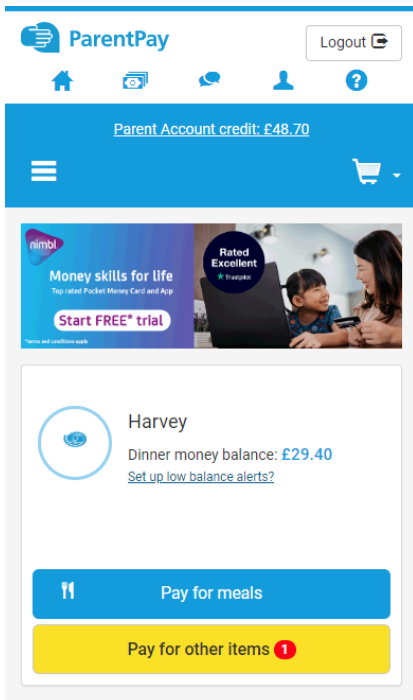
### **After School Club:**

Session 1 (3.15-4.15pm)	£4.00
Session 1-2 (3.15-5pm)	£6.50
Session 1-3 (3.15-5.50pm)	£8.50 (Mon-Thurs only)
Session 1-3 (3.15-5.30pm)	£8.00 (Friday only)

After Activity Club Session 1 (4.15-5pm)	£3.50
After Activity Club Session 2 (until 5.50pm)	£5.50 (Mon-Thurs only)

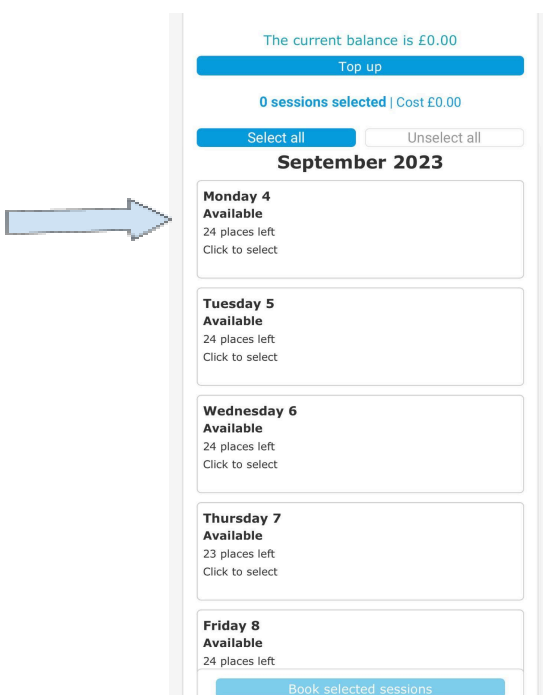
**Please find instructions on how to book below:**

Please log in to your ParentPay and select the name of the child you wish to book for, locate the menu, select it and select **Clubs**



You then need to select your days and sessions. You can only book one session choice per day so we have added options to book multiple sessions. The times are on each option to make it clear which option you need.

For example, if you want the first and second sessions on Monday 4th, you will need to select Monday 4ht and then the option - 'Monday-Friday Session 1-2 (3.15-5pm)' as per the screenshots below:



**Select booking choice:**

- Session 1 (3.15-4.00pm) £3.00
- Session 2 (4.00-5.00pm) £3.50
- Monday to Thursday Session 3 (5:00-5.50pm) £2.00
- Friday Session 3 (5:00-5.30pm) £1.50
- Monday-Thursday Session 1-3 (3.15-5.50pm) £8.50
- Friday Session 1-3 (3.15-5.30pm) £8.00
- Monday-Friday Session 1-2 (3.15-5pm) £6.50




OK


You have 15 minutes to make a payment to finalise and secure your reservation/booking, failure to pay within 15 minutes will result in your reservation being cancelled.

Order summary

Items:	£10.00
Total:	£10.00
Pay by Parent Account credit:	-£0.00
<b>Amount to pay:</b>	<b>£10.00</b>

Pay by

 Bank Transfer



Other payment method

[Continue shopping](#)



# Wraparound Care Parent Pack



## Can you claim Tax Free Childcare?

You can get up to £500 every 3 months (up to £2,000 a year) for each of your children to help with the costs of childcare.

If you get Tax-Free Childcare, you'll set up an online childcare account for your child. For every £8 you pay into this account, the government will pay in £2 to use to pay your provider.

You'll need to expect to earn a certain amount over the next 3 months. This is at least the National Minimum Wage or Living Wage for 16 hours a week on average. For example, over the next 3 months you expect to earn at least £1,976 - the National Living Wage for people over 23. If you have a partner, they'll need to expect to earn at least this much too.

Your child must be 11 or under and usually live with you. They stop being eligible on 1 September after their 11th birthday.

You cannot get Tax-Free Childcare at the same time as claiming Working Tax Credit, Child Tax Credit, Universal Credit or childcare vouchers.

Apply online <https://www.gov.uk/get-tax-free-childcare>



**Registration Form**

Name of Child:	
DOB:	

Emergency Contacts:

Name	Phone Number	Relationship to child
1.		
2.		
3.		

Who will collect?

Name	Phone Number	Relationship to child
1.		
2.		
3.		

Any allergies/medical issues:

Any interests:

**Permissions:**

	Yes	No
Can we take their photo?		
Can we use their photo on the school facebook page?		
Can we administer first aid?		
Can we change your child in the event of an accident?		

Signed:	
Printed name:	
Relationship to child:	
Date:	